

Airport Advisory Board Meeting Minutes

June 20, 2018 – 3:30 PM

Lakeland Linder Regional Airport
Terminal – First Floor

Members in Attendance:

Mayor H. William Mutz, Chairman
Scott Franklin, City Commissioner
Greg Gibson
Bob Highley
Eric Crump

Members Absent:

Carl Newman
Andy Castro
Keith Boreske

Also in Attendance:

Gene Conrad, Airport Director
Chris Hallstrand, Assistant Airport Director
Adam Lunn, Operations Supervisor
Craig Stewart, Airfield Maintenance Supervisor
Teresa Cornett, Property Manager
Samantha Meadows, Property Coordinator
Kennieth Brewer, Airport Operations Specialist
Karissa Strickland, Airport Operations Specialist

I. Introduction:

At 3:30 PM, Mayor Bill Mutz (Chair), noting a quorum was present, welcomed everyone and called the meeting to order.

II. Approval of Minutes:

Mayor Mutz asked if everyone had received and read the minutes from the last meeting. A motion was made to approve the minutes, there was a second and the minutes were unanimously approved.

III. Old Business:

A. Airport Staff:

Gene Conrad announced that Patrick Austin was retiring as an Air Traffic Controller after 38 years.

Air Traffic Operations were 9,790 in the month of May, +585 over last year. Year to date we are at 58,624 operations, +7,611 over last year.

B. Board Members:

There was no discussion by any of the board members.

IV. New Business:

A. Airport Staff

- 1.) Project and Construction Update
 - a. Projects in Progress or completed

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- i. Master Plan Update
The Technical Advisory Board (TAC) met last Wednesday on June 13th. Mr. Conrad explained what the Master Plan was and the process for the update.
 - ii. Southeast Ramp Rehabilitation and Expansion
Construction commenced, the project will increase aircraft tie-downs from 26 currently available to 50 available spots.
 - iii. New T-Hangar
Building pad to be poured at the end of June and the building is scheduled to arrive at the end of July. Not moving anyone in until the Taxiway H project is complete. We will give the current tenants an opportunity to move to the new T-Hangars. If we have more tenants requesting a hangar than we have available, we will open it up to a lottery.
 - iv. GEICO Road
Construction is complete.
 - v. FEMA/Warbird Ramp/Sun 'n Fun Road
Repairs to be scheduled sometime this summer.
- b. Future Projects
- i. MRO Development / Site Infrastructure
Specific elements of the project could begin as early as August of this year. Currently we are waiting on the SIB loan and will commence as soon as we receive the loan.
 - ii. ILS SA CAT II
The total project cost will be roughly \$2.8M. It is a 50/50 grant from FDOT and was approved by our City Commission on May 7th. The project design and engineering to begin once the tenant is solidified in MRO/Air Cargo development.
 - iii. 2018-TWY H Rehabilitation
Final application was sent to the FAA and construction will begin in October 2018. Within the project we will be fixing the drainage issues and will be hooking into the sewer.
 - iv. Terminal Ramp Rehabilitation
Construction on the north terminal ramp is scheduled to begin in October 2018.
 - v. RPZ RWY 27 Clearing
Construction bids for the 9/27 clearing should go out in July.
 - vi. Private Hangar Development
59,000 square foot storage hangar. Currently working on the ground lease.

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2.) Business Update

a. Name Change

We are moving forward with the name change. We will be taking the name change “Lakeland Linder International Airport” to the next City Commission meeting.

b. Cattle Lease

Leasing the land out to the agriculture folks to help us with mowing. This is located in the far west end past the MALSR.

c. Tower Extended Hours

We are researching with the FAA to extend our hours to 24/7.

d. 100% Full

We are 100% full in all facilities.

e. T-Hangar Rates

In 2007 the Commission approved an increase to T-hangar rent and was then stopped in 2009. The rates held steady for eight years. We will be reengaging the increase and the rate will stay at the original resolution schedule. The change will take affect October 1st.

3.) LAL Events

APR 2-APR 7

Sun 'n Fun Int. Fly-In and Expo

Sun 'n Fun

4.) Sun 'n Fun Update – Greg Gibson

No update at this time.

5.) Time and Place for next meeting

- a. The next meeting will be scheduled and will send info as the date gets closer.

V. Audience:

There was no discussion by the audience.

VI. Adjournment:

There being no further comments and/or items for discussion. The meeting adjourned at 4:12 PM.

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Respectively Submitted,

Samantha Meadows
Property Coordinator

Mayor H. William Mutz
Chairman of the Airport Advisory Board